

Submission of doctoral dissertation

Hard cover of the thesis (sample)

Printed documents required when submitting a PhD dissertation:

- **PhD thesis** - in 3 copies (1 bound, two-sided printed copy and 2 unbound/spiraled, two-sided, printed copies)
- **Datasheet** – 1 original copy
- **Declarations** - 3 original copies:
 - 3 signed declarations bound in the thesis, on one page
 - or the 3 signed declarations separately on an A4 sheet (3 copies)
- **Professional CV** - 1 copy
- **Photocopy of university diploma** (presentation of the original diploma is also required) - 1 copy
- **Photocopy of an English language certificate**, minimum at intermediate (B2) level (presentation of the original certificate is also required) - 1 copy
- **List of scientific publications related to thesis points (list of publications)** - 1 copy
- **Thesis booklet** - 3 copies
- **Summary of the thesis in one page** - 3 copies
- **Abstract, 8-10 lines** - 3 copies
- **The minutes of the in-house defense** (including attendance sheet and assessments of opponents) - 3 copies (1 original and 2 photocopies)

Only in electronic format:

- **Co-authors' waiver declarations regarding results claimed by the applicant** (except for the supervisor and foreign co-authors) ([physicists](#), [mathematicians](#))
- **Publications** related to the dissertation

The printed version of **co-authors' waiver declarations** and **publications** has to be submitted only if requested by the proposer or opponent. When this is necessary, the administrator will notify the student.

To be submitted in electronic format (PDF):

(Please name the files according to the patterns in parentheses!)

- PhD thesis (surname_dissertation.pdf)
- Datasheet (surname_datasheet.pdf) (*physicist, mathematician, psychologist*)
- **Declarations** (surname_declarations.pdf)
- Professional CV (surname_CV.pdf)
- MSc certificate (surname_MSc_certificate.pdf)
- English language exam certificate (surname_English_certificate.pdf)
- List of publications related to thesis points (surname_list_of_publications.pdf)
- Scientific publications related to the dissertation (surname_articles.pdf) (all articles related to the dissertation should be submitted in one file)
- Thesis booklet (surname_thesis_booklet.pdf)
- Summary of the thesis in one page (surname_summary.pdf)
- Abstract of 8-10 lines (surname_abstract.pdf)
- The minutes of the in-house defense with the attendance sheet and assessments of opponents (surname_minutes_inhouse_defense.pdf)
- **Co-authors' waiver declarations regarding results claimed by the applicant** (surname_co-authors_declarations.pdf)

Script for doctoral defense